



SWAP East Partner University Contacts 2018



University of Aberdeen https://www.abdn.ac.uk/ @aberdeenuni Phone: 01224 272000 Campus map: https://www.abdn.ac.uk/about/campus/maps/	
Student recruitment and admissions For information on courses, open days and student life.	https://www.abdn.ac.uk/study/
Careers service Information and advice on employment and career planning.	01224 273601 (prospective students) Current students https://www.abdn.ac.uk/careers/
Multi-faith chaplaincy Chaplains provide not only a welcome but support and advice to members of the community in times of stress, crisis, bereavement or illness. We are also here for those simply wanting to explore questions of a personal or confidential nature.	01224 272137 chaplaincy@abdn.ac.uk https://www.abdn.ac.uk/chaplaincy/
Student counselling service Offers short-term counselling provision and, additionally, can help to signpost students to longer-term or specialist support resources, as appropriate.	01224 272139 counselling@abdn.ac.uk https://www.abdn.ac.uk/infohub/support/counselling-service.php
Student advice and support Staff in this office provide advice and information on three broad areas - disabilities, international student matters and general advice and support.	01224 273935 student.disability@abdn.ac.uk student.international@abdn.ac.uk student.advice@abdn.ac.uk https://www.abdn.ac.uk/study/student-life/disability-support1683.php
Finance and funding Information on student fees, loans and scholarships.	https://www.abdn.ac.uk/study/undergraduate/finance.php
Accommodation Information on accommodation available at the university.	https://www.abdn.ac.uk/accommodation/
Centre for academic development Supports staff and students across the university in learning, teaching, research and professional development.	01224 273030 cad@abdn.ac.uk https://www.abdn.ac.uk/staffnet/teaching/educationaldevelopment-1583.php
Students' association An independent body which is run for and by the students of the university.	https://www.ausa.org.uk/ 01224 272965 ausa@abdn.ac.uk

Abertay University www.abertay.ac.uk @AbertayUni Phone: 01382 308000 Campus map: https://www.abertay.ac.uk/visit/how-to-find-us	
Student recruitment office For information on courses, to ask for a prospectus or to enquire about applications.	01382 308080
Career development centre Information and advice on job prospects and career planning.	01382 308833 careers@abertay.ac.uk www.abertay.ac.uk/student-life/career-development-centre/
Faith and belief A reference point for those with particular faith needs and a forum for dialogue between those of different faiths.	Student Services, Level 2, Bernard King Library I.Barrett@abertay.ac.uk www.abertay.ac.uk/studentlife/support/chaplaincy/
Counselling Providing an opportunity to explore issues that concern you.	Student Services, Level 2, Bernard King Library studentservices@abertay.ac.uk https://www.abertay.ac.uk/life/student-support-and-services/counselling
Disabled student support The team can advise you on a range of matters, including special exam arrangements and the Disabled Student Allowance	Student Services, Level 2, Bernard King Library studentservices@abertay.ac.uk http://www.abertay.ac.uk/student-life/support-and-services/disabled-student-support/
Money, fees and funding Advice and guidance on student fees and funding.	01382 308051 advisory@abertay.ac.uk http://www.abertay.ac.uk/courses/fees/financing/
Accommodation Information on Abertay University accommodation.	01382 308049 residences@abertay.ac.uk https://www.abertay.ac.uk/life/accommodation
Learner development There to provide you with tools to become a more effective learner, and to produce the best work you're capable of.	01382 308 051 learnerdevelopment@abertay.ac.uk https://www.abertay.ac.uk/life/student-support-and-services/learner-development
Abertay Students' Association An independent body which is run for and by the students of the university.	01382 308356 hello@abertaysa.com http://www.abertaysa.com/

University of Dundee @dundeeuni Phone: 01382 383000 Campus map: www.dundee.ac.uk/main/campusmap/	
Academic skills centre Advice, information and services for students.	01382 384017 Writing@dundee.ac.uk www.dundee.ac.uk/asc/
Undergraduate admissions Information for prospective students.	https://www.dundee.ac.uk/study/ug/
Careers service Providing help and guidance throughout the progress of your degree and also when finding a job.	01382 384017 careers@dundee.ac.uk www.dundee.ac.uk/careers/
Counselling service If you are feeling unhappy or confused counselling might help clarify issues.	01382 384164 counselling@dundee.ac.uk www.dundee.ac.uk/studentsservices/counselling/
Disability services Provides a range of confidential support services for disabled students. This includes students with physical and sensory impairments, mental health difficulties and dyslexia.	01382 385402 disability@dundee.ac.uk www.dundee.ac.uk/disabilityservices/
Enquiry centre If you are not sure where, what or who to ask, the enquiry centre team can help.	01382 381900 enquiry@dundee.ac.uk www.dundee.ac.uk/studentsservices/
International advice team A professional and friendly welcome to all international students and provides specialist advice on a range of matters relating to life and study in Scotland.	01382 381381 internationalsupport@dundee.ac.uk www.dundee.ac.uk/international/support/
Nursery Provides childcare for ages 0-5 years and aim to prepare children for entry into primary education.	01382 345188 nursery@dundee.ac.uk www.dundee.ac.uk/childcare/
Accommodation Information about on and off campus accommodation.	01382 384040 residences@dundee.ac.uk www.dundee.ac.uk/accommodation/
Student funding Provides information, guidance and advice to both current and prospective students.	01382 384801 studentfunding@dundee.ac.uk www.dundee.ac.uk/studentsservices/studentfunding/
Students' association (DUSA) An independent body run by and for students of the university	01382 386060 theunion@dusa.co.uk www.dusa.co.uk

University of Edinburgh @EdinburghUni Phone: 0131 650 1000 Campus map: www.ed.ac.uk/maps	
Accommodation Offers support both to new students and also those returning to our accommodation for a second or subsequent year.	0131 651 2004 www.accom.ed.ac.uk/ accom.resife@ed.ac.uk
Admissions and student recruitment Provides advice for prospective students from the UK and Europe.	0131 650 4360 Enquiry form www.ed.ac.uk/schools-departments/student-recruitment/about/contact-details
Advice place Offering students free, impartial and confidential information on everything and anything they need to know.	0131 650 9225, 0800 206 2341 (freephone) or text 07537 402004 Potterrow and King's buildings House (to speak in person) advice@eusa.ac.uk or academic.advice@eusa.ed.ac.uk www.eusa.ed.ac.uk/advice/
Careers service Provides careers information, guidance and advice services.	Central Area: Main Library, 0131 650 4670 Kings Buildings: Weir Building, 0131 650 5773 careers@ed.ac.uk www.ed.ac.uk/schools-departments/careers
Counselling service Supports the mental health of all students at the university, using short-term counselling and referral to other services	0131 650 4170 Student.Counselling@ed.ac.uk http://www.ed.ac.uk/schools-departments/student-counselling
Disability office A service which supports disabled students, focusing on providing advice and support.	0131 650 6828 disability.service@ed.ac.uk https://www.ed.ac.uk/student-disability-service
International students Information and advice for potential students from outside the UK and Europe.	0131 650 4296 global.enquiries@ed.ac.uk http://www.ed.ac.uk/schools-departments/international-office/student-advisory
Scholarships and student funding Provides information on funding opportunities, tuition fees, and financial assistance for prospective and current undergraduate students.	0131 651 4070 studentfunding@ed.ac.uk www.ed.ac.uk/schools-departments/student-funding/
Students' Association (EUSA) An independent body run by and for students of the University	0131 650 2656 reception@eusa.ed.ac.uk www.eusa.ed.ac.uk

Edinburgh Napier University @EdinburghNapier Phone: 0333 900 6040 Campus map: www.napier.ac.uk/about/campuses/Pages/home.aspx	
Academic support Offers a wide range of support at different levels for all students.	class@napier.ac.uk http://www.napier.ac.uk/study-with-us/undergraduate/student-support
Accommodation services Information about university accommodation.	0131 455 3713 accommodation@napier.ac.uk https://www.napier.ac.uk/study-with-us/accommodation
Admissions Guidance on how to apply for undergraduate courses and what to expect after you have submitted your application, also advice and support on completing your application, including your personal statement.	0333 900 6040 ugadmissions@napier.ac.uk studentrecruitment@napier.ac.uk http://www.napier.ac.uk/study-with-us/undergraduate/how-to-apply
Careers service Provides careers information, advice and guidance to help students and graduates achieve their career goals.	0131 455 2904 careers@napier.ac.uk http://my.napier.ac.uk/Careers-and-Development/Careers/Pages/Careers.aspx
Counselling service Offers a non-judgemental and accepting environment by dedicated and qualified counsellors.	counselling@napier.ac.uk mentalhealthadviser@napier.ac.uk http://www.napier.ac.uk/study-with-us/undergraduate/student-support
Disability and inclusion Supports students with temporary or long-term health conditions, disabilities and additional needs.	0131 455 2929 disabilityandinclusion@napier.ac.uk http://my.napier.ac.uk/Wellbeing-and-Support/Disability-and-Inclusion/Pages/Disability-and-Inclusion.aspx
Edinburgh Napier students' association (ENSA) advice A free and comprehensive welfare rights and education service for Edinburgh Napier University students	0131 229 8791. ensa.advice@napier.ac.uk http://napierstudents.com/isas/
Fees and finance Information on the options are available to help you pay for tuition and living expenses and how the university can support you with funding, bursaries and advice.	0131 900 6040 fees@napier.ac.uk studentfunding@napier.ac.uk www.napier.ac.uk/study/fees-funding/Pages/Fees-funding.aspx
Students' Association (ENSA) An independent body run by and for students of the University	0131 229 8791 Enquiry form http://napierstudents.com/

Heriot Watt University @HeriotWattUni Phone: 0131 449 511 Campus map: www.hw.ac.uk/about/maps-directions.htm	
N.B. Most support services at Heriot-Watt University's Edinburgh Campus are administered through Student Support and Accommodation Services in the Hugh Nisbet Building. Phone: 0131 451 3386.	
Accommodation services Information on accommodation available at the university.	0131 451 3385/0131 451 8019 halls@hw.ac.uk https://www.hw.ac.uk/uk/edinburgh/accommodation.htm
Admissions Information and advice about applying to the university.	0131 451 3376 ugadmissions@hw.ac.uk https://www.hw.ac.uk/study/apply/uk/undergraduate.htm
Advice hub Accessible to all students, there to provide free, impartial and confidential advice and support.	0131 451 4535 advice.hub@hw.ac.uk https://www.hwunion.com/advice-hub
Careers service Aims to assist Heriot-Watt students to make informed career choices by providing a professional, high quality careers guidance and information service.	0131 451 3396 careers@hw.ac.uk www1.hw.ac.uk/careers/
Counselling service Offers counselling, support and information to help you deal with the difficulties you may face while studying at the university.	studentcounselling@hw.ac.uk https://www.hw.ac.uk/students/healthwellbeing/edinburgh/counselling.htm
Disability service Provides advice and guidance to discuss the support that you require and the steps to take to enable you to access this support. Can also signpost you to other relevant services.	0131 451 3509 disability@hw.ac.uk https://www.hw.ac.uk/students/health-wellbeing/edinburgh/disability.htm
Students' association (HWUSA) An independent body run by and for students of the university.	0131 451 5344 hello@hwunion.com https://www.hwunion.com/
Student funding and scholarships Help and advice on all aspects of funding your studies.	0131 4513386 studentsupport@hw.ac.uk https://www.hw.ac.uk/study/fees/financial-support.htm
Academic study skills There to help you develop the academic skills you need to succeed at university.	libhelp@hw.ac.uk https://www.hw.ac.uk/is/skills-development/study-support.htm

University of the Highlands and Islands (UHI) www.uhi.ac.uk/ @ThinkUHI Phone: 0845 272 3600 Campuses: http://www.uhi.ac.uk/en/campuses/	
Accommodation Information about accommodation at the different campus locations.	http://www.uhi.ac.uk/en/studying-at-uhi/first-steps/accommodation
Admissions Information on admissions policy and how to apply.	http://www.uhi.ac.uk/en/studying-at-uhi/first-steps/how-to-apply/
Careers Provides advice and information on employment and career planning.	http://www.uhi.ac.uk/en/students/careers
Counselling Provides guidance on what therapy is and how it can help you; how to find a therapist and what to expect from a session, along with a host of other beneficial resources.	http://www.uhi.ac.uk/en/students/support/getting-help-at-uhi/counselling
Disabilities Information, advice and services for students with disabilities.	http://www.uhi.ac.uk/en/students/support/disability-matters
Students' Association (HISA) An independent body run by and for students of the university.	http://www.hisa.uhi.ac.uk/
Student funding Information about fees and funding.	http://www.uhi.ac.uk/en/studying-at-uhi/first-steps/how-much-will-it-cost/
Student Support Each UHI campus has student support staff who can offer support and guidance on a wide range of topics including finance. In addition, all students have online access to a central support team, who can answer queries or refer then to someone who can help locally.	support@uhi.ac.uk http://www.uhi.ac.uk/en/students/support/disability-matters/accessing-learner-support/student-support-contacts/
Learner Support There is a student support contact at every UHI academic partner who can provide access to a range of services.	http://www.uhi.ac.uk/en/students/support/disability-matters/accessing-learner-support

University of St Andrews @univofstandrews Phone: 01334 476161 Campus map: www.st-andrews.ac.uk/maps/	
Access and outreach Provides pre- and post-access programme guidance regarding the best route for you, tailored to your personal circumstances.	01334 462132 lifelonglearning@st-andrews.ac.uk www.st-andrews.ac.uk/study/access/
Admissions Responsible for coordinating all undergraduate recruitment activity, including study abroad and international applications to the university.	01334 462150 schools.access@st-andrews.ac.uk admissions@st-andrews.ac.uk www.st-andrews.ac.uk/administration/admissions/
Advice and support centre The front door to the university for all students. Students can walk in with any query, small or large, and we will help, or direct you to the appropriate office	79 North Street 01334 462020 theasc@st-andrews.ac.uk www.st-andrews.ac.uk/administration/asc/
Careers centre Provides advice and information on employment and career planning.	6 St Mary's Place 01334 462688 careers@st-andrews.ac.uk www.st-andrews.ac.uk/administration/careerscentre/
Counselling service Works to help you access the assistance you need to have a well-balanced life.	01334 462020 support.advice@st-andrews.ac.uk Book appointment online http://www.st-andrews.ac.uk/students/advice/counselling/
Disability Office Provides support for students who declare a disability both at entry to their course and whilst on course.	01334 462720 disability@st-andrews.ac.uk www.st-andrews.ac.uk/students/advice/disabilities/
Money advice and assistance Provides financial advice and assistance to all students.	01334 462720 moneyadvice@st-andrews.ac.uk www.st-andrews.ac.uk/students/money/
Student accommodation Information on accommodation at the university.	01334 462510 accommodation@st-andrews.ac.uk www.st-andrews.ac.uk/accommodation/uq/current/
Students' association An independent body run by and for students of the University.	St Mary's Place 01334 462700 union@st-andrews.ac.uk www.yourunion.net/

University of Stirling @StirUni Phone: 01786 473171 Campus map: www.stir.ac.uk/about/getting-here/	
Accommodation Information and advice regarding university accommodation.	Online enquiry www.stir.ac.uk/campus-life/accommodation/
Admissions Provides information and advice on applying to the university.	Online enquiry 01786 467044 admissions@stir.ac.uk http://www.stir.ac.uk/undergraduate-study/
Student services hub The friendly and welcoming student services hub team is your first point of call for a wide range of student enquiries.	01786 466022 ask@stir.ac.uk https://www.stir.ac.uk/campus-life/studentserviceshub/
Careers and employability service Endeavours to empower students to make informed career decisions and develop lifelong career management skills.	01786 466022 careers@stir.ac.uk www.careers.stir.ac.uk
Peer support scheme Aims to help students make the most of their time at the university, help new students settle in and realise the opportunities available to them.	steer@stir.ac.uk www.steer.stir.ac.uk/
Student support services Provides a range of services, including counselling, money advice and support in relation to accessibility and inclusion.	01786 466022 ask@stir.ac.uk https://www.stir.ac.uk/student-support/
Student learning services Aims to enable students to make the most of their academic studies and become independent, successful learners.	01786 466022 sls@stir.ac.uk www.stir.ac.uk/campus-life/learning-support/student-learning-services/
Students' union An independent body run by and for students of the university.	The Robbins Centre 01786 467166 theunion@stir.ac.uk www.stirlingstudentsunion.com/

Queen Margaret University @QMUUniversity Phone: 0131 470 0000 Campus information: https://www.qmu.ac.uk/location-and-getting-here/	
N.B. All services at Queen Margaret University are reached through the main university switchboard on 0131 474 0000. A copy of the <i>Student Guide to Services</i> can be downloaded here: https://www.qmu.ac.uk/study-here/student-services/	
Accommodation services Information on accommodation available at QMU.	accommodation@qmu.ac.uk https://www.qmu.ac.uk/campus-life/accommodation/
Admissions Guidance and support for prospective students.	admissions@qmu.ac.uk https://www.qmu.ac.uk/study-here/how-to-apply/admissions-faqs/
Careers and employability Provides advice and information about employment and career planning.	careers@qmu.ac.uk https://www.qmu.ac.uk/campus-life/careers-and-employability/
Counselling service Offers short-term counselling, normally up to four sessions, to help you with any personal problems which might be affecting your academic work or your general health and wellbeing.	counselling@qmu.ac.uk https://www.qmu.ac.uk/study-here/student-services/counselling-service/
Disability service Helps current students who have a disability to access the support that they need.	disabilityservice@qmu.ac.uk https://www.qmu.ac.uk/study-here/student-services/disability-service/
Effective learning service (ELS) Offers guidance and support to all students who wish to develop their academic writing and study skills.	Room 1153, Learning Resource Centre, els@qmu.ac.uk https://www.qmu.ac.uk/study-here/student-services/effective-learning-service-els/
Student funding Information and advice on fees, loans and scholarships.	studentfunding@qmu.ac.uk https://www.qmu.ac.uk/study-here/fees-and-funding/
Students' union An independent body run by and for students of the university.	union@qmu.ac.uk https://www.qmusu.org.uk/top-menu/your-union